



Paraeducator: Educational Assistant

Harmony Academy seeks an experienced Paraeducator: Educational Assistant to join our team. Harmony Academy serves young people in recovery from substance use and co-occurring disorders. We are seeking someone who is consistent, cares about youth, and can practice good professional boundaries and self-care.

Harmony Academy is Oregon's first and only nationally accredited recovery high school. We serve tri-county Portland youth, ages 14-21, in recovery from substance use disorders, in a tuition-free public-school setting.

Application

To apply, email a statement of interest and a resume to harmony.academy.careers@gmail.com. Please clearly describe in your email why you want to work with adolescents in recovery. Please include the words "Educational Assistant" in the subject line of your email.

Job Description

PRIMARY PURPOSE: Paraeducators support the academic and elective program developed and directed by Harmony teachers, our support staff, and our special education case manager. Services may include specially designed instruction, related services, and behavioral guidance and/or management. Services are provided using independent judgment, as assigned, qualified, and appropriate to the Paraeducator role.

BASIC DUTIES AND RESPONSIBILITIES

- Participates as an effective team member in a manner that promotes collaboration for student success
- Collects and reports relevant performance and behavioral data of individual learners that supports the planning process
- Implements complex instructional strategies in the classroom, on-campus learning environments, and community-based settings
- As applicable, assists with modification, development, and/or preparation of learning strategies, materials and activities to accommodate different learning styles, ability levels, and other learning needs of students



- Implements and modifies behavioral strategies with students that are consistent with classroom and building behavioral goals
- Carries out functional (informal) assessment activities to document information about learner strengths and needs.
- Complies with all applicable school, state, and federal policies, procedures, and regulations.
- Performs support tasks to enhance effectiveness of the learning environment.
- Maintains and improves professional skills in order to contribute to the learning of all students.
- Other tasks as assigned.

SCHEDULE

8:30-4:30 Monday-Friday

Compensation and benefits

24.00-30.00/hr. DOE

Benefits of the position include PTO, medical, dental, and vision, term life/accidental death and short-term disability insurance, employee assistance, PERS contributions and the option to contribute to a 403b retirement fund.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- Two years of full time college coursework
- Two years successful related experience or training
- Experience working with adolescents
- Ability to communicate effectively
- Ability to work as a team member
- Strong boundaries with young people
- Ability to gather and report relevant data
- First aid and CPR certification, or ability to obtain